

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

MINUTES

of a meeting of the Full Council held on
Monday 19th January 2026 at 7pm
in the Youth Room of the Institute

Present were:

Cllr Rob Astley Chair

Cllr Hazel Davies

Cllr Geraint Peate

Cllr Sam Webster

Cllr Melvin Jones Vice Chair

Cllr Ian Davies

Cllr Stephen Purser

Cllr Paul Wixey

In attendance: Robert Robinson Town Clerk

Apologies for absence:

Cllr Myfanwy Alexander, Cllr Jon Badger, Cllr Gareth Jones and Cllr Mark Owen.

125. Welcome by the Chair

The meeting received a welcome from the Chair.

126. Declarations of interest

There were no declarations of interest recorded at the meeting.

127. Public Question Time and Participation

There were no members of the public present at the meeting.

128. Minutes of the last meeting

The meeting considered and **approved** the minutes of the last Full Council Meeting held on Monday 15th December 2025.

Proposed by Cllr Melvin Jones and seconded by Cllr Paul Wixey. The vote was unanimous.

129. Actions taken since last meeting

The meeting noted the actions taken since the last meeting as overleaf:

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Ref	Action	Status
1	Prepare draft minutes and circulate.	Completed
2	Publish draft minutes after 7 days	Completed
3	Prepare papers on Banwy Estate Road asset transfer	Completed
4	Pay accounts as per Orders for Payment	Completed
5	Deri Woods Riverside Path (contractors meeting)	Arrangements to remove larger trees to allow works to be assessed and completed.
6	Memorial Garden site meeting	To be arranged in the spring.
7	Contractor to be invited to advise on Ash Die Back trees along the High Street in Deri Woods	A meeting with a resident and the contractor was arranged with non-attendance by the resident. Our tree contractor is to report back to the council.
8	Inform PCC of planning decisions	Completed
9	Place Making Plan – funding options plan for next meeting	Completed
10	St Mary's churchyard - resurface footpath through grounds.	Negotiations progressing

130. Finance & Governance

130.1 Bank balances

The meeting noted the bank balances to 31st December 2025 as follows:

Current account	£40,510.48
Deposit account	£63,368.34
Total cash	£103,878.82
VAT due	£2,384.30
Total available	£106,263.12

The town clerk is to present an end of year estimate for the next meeting.

130.2 Management Accounts

The meeting received the management accounts for the period to 31st December 2025. See appendix B of the agenda.

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130.3 Orders for payment

The meeting approved the orders for payment as set out at appendix C of the agenda. Proposed by Cllr Stephen Purser and seconded by Cllr Ian Davies. The vote was unanimous.

131. Planning and development

131.1 Planning decisions

The meeting noted the following planning decisions issued by Powys County Council.

131.2 Planning application - Ref no PP14577978: Ty Isaf Llanfair Caereinion

Covered manure store and livestock area.

The meeting agreed to make **no comment** as the development is covered under permitted development.

131.3 Planning application – Ref 26/0032/LBC – Neuadd Llwyd Llanfair Caereinion

Structural repair and alterations to a damaged wall and associated works to a listed building.

The meeting **SUPPORTS** this application.

Proposed by Cllr Stephen Purser and seconded by Cllr Melvin Jones. The vote was unanimous.

132. Signage plan

The meeting considered a review the signage at each of the council sites. See appendix E of the agenda for details.

The meeting **agreed** to progress with the following:

Playground

The existing signs to remain in place.

Entrance to Goat Field

Any new signage to be considered when the works to improve the entrance are completed.

Entrance to Deri Woods via car park

The bylaws to be added to the lower part of the black board with the map above

Mount Field

The old bylaws sign to be replaced with a new one with the bylaws on it.

Large 'no dogs' signs to be put up at entrances to the site.

Erw Ddwr

No changes required – it was noted that one existing sign need to be refixed.

St Mary's churchyard

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The only signs on this land are 'no dogs' signs. There is no requirement for any others.

133. Public Toilets & CCTV

The meeting considered a report on the public toilets and the vandalism experienced just before the Christmas break. The meeting considered if CCTV should be improved to cover the toilets area. The exiting CCTV system was installed in 2020 and should be adequate. Cllr Ian Davies and Cllr Rob Astley will look at the existing system and make a recommendation to the council.

The meeting was in agreement with Cllr Melvin Jones that in future if vandals are caught that recompense should be sought to gain the cost of putting right any damage.

134. County Councillor report

There was no formal report.

The speed humps in Watergate Street are to remain as they are now (removed) with just two of them being raised by a 10mm tarmac surfacing.

135. Town Clerk's report and correspondence

The meeting received a report from the Town Clerk on general matters and any correspondence for this meeting as follows:

135.1 Banwy Estate Road

The sustainability plan, condition survey and legal report is being prepared, the Town Clerk is still awaiting some information from PCC to enable it to be completed.

135.2 Notice board

It was **agreed** that the Town Clerk should present a plan with location options for a town notice board to the next meeting.

135.3 Climate change, wild garden scheme.

The Town Clerk sought permission to put together a campaign to urge residents to find a one metre square piece of land in their gardens as a wild area. This would be done via the Chronicle, website and Facebook and on the website. The meeting **approved** progressing with the scheme.

135.4 Damage to Christmas Lights in Bridge Street.

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The Town Clerk has prepared an estimate for refixing anchor points, testing them, replacing a wire over the road and the Christmas lights. This was at the request of Cllr Gareth Jones and has been passed to him.

136. Date of the next meeting

To note the date of the next meeting which is to be Monday 16th February 2026 at 7pm in the Youth Room of the Institute.

137. Actions to be taken forward from the meeting

The actions overleaf are to be taken forward from the meeting:

No	Action	By
1	Complete draft minutes and circulate them	Town Clerk
2	Post draft minutes on website after 7 days	Town Clerk
3	Complete payments in line with Orders for payment	Town Clerk
4	Continue with preparation of Banwy Estate Road documentation	Town Clerk
5	Progress new signage as agreed	Town Clerk
6	Review CCTV system	Cllr Ian Davies with Cllr Rob Astley
7	Progress climate change garden scheme	Town Clerk
8	Inform PCC of planning decisions	Town Clerk
9	End of year estimate of finances to be presented at the next meeting	Town Clerk
10	Prepare plan for location of town notice board	Town Clerk
11	Progress with works list	Various